



We currently utilize booster club assistance in our sausage trailer at the following events:

**June: VW Peony Festival
Aug-Sep: VW County Fair**

**July: Huggy Bear St Jude Benefit
Oct: VW Apple Festival**

This arrangement is a win-win for everyone, as we need help and it is a fund raiser for the booster club. The booster club will secure workers well ahead of each event and schedule the names with our sausage trailer chair.

Parents, teachers, administrators, and other adult supporters are encouraged to work. Most find it fun and enjoy seeing people they know. Booster club members are encouraged to wear their school shirts.

Current work schedules & job description sheet are available on our website, <http://www.venedocialions.org/>. Each worker is signing up for the full shift. Shifts will not be split between 2 workers unless absolutely necessary.

Booster club members can expect to pay any required admission fee to any event. We have no control over third-party admission fees. Each of our club member volunteers pays their own admission fee.

We expect those who have signed up to show up and be on time for their shifts. Please do not sign up to work if you are unsure that you can be there. Once the schedule is set, if you realize that you cannot work your shift, please notify your coordinator or one of our contacts listed at the top of this sheet as soon as possible so that we can find a replacement. Booster club members who simply do not show up for their shifts will not be scheduled for future events and the booster club will not be paid for those hours.

If you need to verify the date and time of your shift, the schedule is online prior to and throughout the event.

We compensate the booster club for the total hours actually worked as a group. The booster club must verify that all scheduled hours were worked and present an invoice at the end of each event; which we reconcile against our records of the hours worked and then issue payment.

To encourage adults to work, the booster club earns less per hour for students than adults.

STUDENTS WORKING IN THE TRAILER:

In recent years, a few parents have signed up to work alongside their own high school age student. The lions club does not encourage this, but will permit it unless it causes problems. To date, the parent has taken responsibility for their own child and there have been no problems. No middle school students will be scheduled to work.

We will NOT schedule students to work by themselves or with a non-parent booster. The other adult workers do not have time to oversee students. If we had the luxury of that many volunteers, we would not need the help of the booster club.

We also will not schedule students to work outside our regular worker guidelines so that they meet the booster club's requirement for earning credits. Your club must make provisions for unusual situations and not expect our club to do so. In addition, how the funds are dispersed by you is not the concern of the Venedocia Lions Club.

Our operation is not set up for students. We operate a hot grill and handle raw meat and vegetables under the requirements and inspection of the Van Wert County Health Department. We also handle prepared food to serve to our customer under sanitary conditions. We have regulations in place that students may not understand or not realize the importance of following. These regulations cannot be compromised. **Our reputation for delivering a properly made and handled, delicious product to our customer is very important to us.**

We must have mature, adult workers who realize that we need to sustain a quality product and promptly maintain the condiment and eating areas in a sanitary manner.

The only job that students are allowed to perform is the counter, with their own parent supervision. Students will not handle money (cashier) or knives (prep). The floater is a backup for prep, requiring someone tall enough to reach the condiment containers, and also requiring someone who can figure out what other jobs need to be done. We only allow trained lions club members to operate the grill.

We also cannot have the friends of student workers loitering around the trailer while the student is working in the trailer. If this becomes a problem, students will no longer be scheduled to work.